



YORK CATHOLIC DISTRICT SCHOOL BOARD

THE TERMS HEREUNDER WILL CONSTITUTE PART OF ANY PERMIT ISSUED, AND IT IS UNDERSTOOD AND AGREED TO BY THE PERMIT HOLDER THAT THEY WILL BE STRICTLY ADHERED TO:

1.0 RESTRICTIONS:

- 1.1 The Board maintains the right to suspend or cancel, without notice, any permit: if facilities are misused; if there is inadequate supervision of activities; if there is a lack of cooperation with staff. The Board may also cancel (with reasonable notice), if the facility is needed by the school. In the event of such suspension or cancellation, the Permit Holder has no claim to compensation from the Board for any loss, damage or expense resulting from suspension or cancellation. No notice will be given for cancellation resulting from misuse. In the event that the building is required for school purposes, the Permit Holder may be permitted to use the building on an alternative day mutually agreed to by both parties. Where possible, the Board will make a reasonable effort to give seven (7) day notice of such cancellation, but the Board reserves the right to cancel without notice. For all non-Board activities, the school caretaker shall be in charge of the premises.
- 1.2 The Board is not responsible for personal injury, or for the loss, theft, or damage of any articles of the Permit Holder, or of any one attending on the invitation of the Permit Holder where such personal injury, loss, theft or damage results from the Permit Holder's negligence.
- 1.3 The consumption of alcoholic beverages is strictly prohibited at all times in all Board facilities. Smoking is not permitted in Board buildings or on Board property. Games of chance in any form are prohibited in all Board buildings or on Board property. Weapons of any kind are prohibited and are in violation of the Safe Schools Policy. Permits are not transferable and under no circumstances shall the Permit Holder sublet a facility area. An infraction of any the above noted restrictions will result in the permit being revoked.
- 1.4 Non-marking rubber soled shoes shall be worn in gymnasiums for sports activities. The application of powder, wax, or any other preparation to floors for dancing purposes is prohibited.
- 1.5 Activities considered by the Board to be injurious to the school grounds and/or facilities shall be prohibited.

2.0 THE PERMIT HOLDER'S RESPONSIBILITIES:

- 2.1 The Permit Holder shall be responsible for determining that the facilities are fit and suitable for the permitted activities.
- 2.2 The Permit Holder shall be responsible for the enforcement of the terms of the permit. The Principal shall be the applicant for school activities, including School Council Meetings.
- 2.3 Applications for permits must be submitted to the Permit office no later than ten (10) working days prior to the date that the facility is required. Requests for summer use of schools and fields must be received on or before May 1st of each year.
- 2.4 The Permit Holder shall protect, indemnify and save harmless the Board, its servants or agents, of and from all claims for damages arising from the Permit Holder's negligence, including claims for (and without limiting the generality of the foregoing) personal injury, property loss, infringement of royalty rights, slander, sedition and subversion that may rise out of or occur during the use of the facilities by the Permit Holder, or which may occur as a result of any public performance.
- 2.5 All equipment brought in by the Permit Holder must be removed before leaving the facility. No storage of personal equipment is allowed on Board property.
- 2.6 The Permit Holder shall be responsible for any costs incurred arising out of damage to Board facilities or property.
- 2.7 The Permit Holder will be responsible for all costs due to cancellation, unless the Permit office is notified in writing two (2) weeks prior to the cancelled date. There will be no refund.
- 2.8 While in a Board building or on Board property, the Permit Holder must ensure that all individuals attending on the invitation of the Permit Holder, must be under the immediate supervision and control of the person signing the application, who hereby undertakes personally to be responsible for the due observance of the requirements of the Board. If the standard of supervision falls below an acceptable level, the permit will be suspended or cancelled without notice.

3.0 ADMISSION OR MEMBERSHIP FEE:

- 3.1 With the exception of school activities, no admission or membership fee shall be charged for the use of any school property, unless the particulars are set out in the Permit Application and are approved by the Permit office.

4.0 ADVERTISING:

- 4.1 Except for school activities, or unless submitted for Board approval, no advertising in connection with any production or event is to be displayed on, or affixed to, any part of the school ground or facilities.

5.0 BUILDING AND EQUIPMENT AVAILABILITY:

- 5.1 Upon presentation of the permit to the caretaker in charge, the facility area and equipment as specified on the permit application will be made available. The building must be vacated within 15 minutes of the exit time shown on the permit. Furniture and equipment will not be rented or loaned for use outside of the school.

6.0 FIRE REGULATIONS:

- 6.1 The aisles, hallways, and exits must be kept free from obstruction. Parking is not allowed on posted fire access routes.
- 6.2 All persons must leave the building immediately when an alarm is sounded, or when requested by Board Staff, Police, or Fire Officials.

7.0 INSURANCE:

- 7.1 The Permit Holder shall provide a certificate of liability insurance in the sum of two million dollars (\$2,000,000) on which the Board is named as an "additional insured" or, at the time of application, arrange the purchase of liability insurance through the Permit Office.

8.0 PERMITTING OPERATING DATES:

- 8.1 Permits will be granted for use of school facilities from mid-September to mid-June in the current school year of issue. Unless arrangements for special permits are granted, permits shall not be effective on statutory and school board holidays – including Christmas Break, March Break, summer closure, and all P.A. days.